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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Special Assistant to DD/A

DATE: FEB 16 1954

FROM : Director of Security

SUBJECT: Provision of Selected CIA Organization and Functions Statement  
to IAC Agencies

REFERENCE: Memo from AD/OIC to DCI dtd 4 Feb 54 - Subject as Above

1. The reference recommends that the DCI approve the release of organizational charts and functional statements of the Office of the Director and the Office of the DD/I (including Offices under his jurisdiction) to the Chiefs of each IAC agency. It is further recommended that this release is to be held personally by each Chief for the briefing of cleared personnel as determined by the individual Chief.

2. The argument is advanced that the reason for this release is to educate the personnel of the IAC agencies concerning the use of CIA services of common concern and for a better understanding of joint enterprises.

3. The need for briefing IAC personnel on the organizational capabilities of CIA has been recognized. For some time the Office of Training with the approval of the Security Office has been inviting the IAC agencies to nominate cleared personnel for both the quarterly Orientation Program and the weekly Indoctrination Briefing. In January 1952 the IAC agencies were initially invited to nominate personnel to the Orientation Program. To date 190 nominees have attended. A breakdown of this figure is as follows:

44 - G-2  
41 - ONI  
44 - State Intelligence  
44 - Air Force Intelligence  
17 - JIG

4. Nominees for the weekly Indoctrination were originally accepted beginning March 1953. To date 184 persons have attended. The breakdown of this figure is:

128 - Air Force Intelligence  
44 - G-2  
12 - ONI

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5. To date, therefore, a total of 374 persons of the IAC agencies have been briefed on the organizational structure and functions of CIA. There should be a good understanding of the common services of CIA, not only among high-level personnel, but also among the intermediate and lower ranks.

6. It is recognized that in coordinating the cooperative efforts of the IAC community that it might be helpful to have the Chief of each IAC agency and his senior planners familiar with the organizational structure and functions of the DCI and the DDI, including Offices under the latter's jurisdiction.

7. This Office recommends that if Regulations [REDACTED] (Figure 1 only) and [REDACTED] are released, that they be distributed to the Chief of each IAC agency with the restriction that they shall not be reproduced and further, that the Chief will limit their availability to senior planners on his staff concerned with the cooperative efforts of the IAC community.

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Orig. of Ref.

SO/CVB:skh

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